**HOLCOMBE ROGUS PARISH COUNCIL**

**Minutes of the February Meeting**

**Held in the King George V Memorial Hall on Thursday 27th February 2020**

**At 7.30pm**

**APPROVED at the virtual meeting 23rd April 2020**

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| **2.1** | **Present**:  Councillors: Adam Pilgrim - Chairman (AP), Nikki Orchard (NO), Pete Davies (PD), Rupert Snook (RS), Guy Orchard (GO) & Tom Critchley (TC)  County Councillor Ray Radford (RR)  Leslie Findlay Parish Clerk/RFO | **ACTION**  **TO BE TAKEN** |
|  | **Apologies**: Parish Councillors: Andy Cooling (AC), John Butler (JHB) &  Mick Mathews (MM) |  |
| **2.2** | **Declaration of Interests:** Nothing declared |  |
|  | **OPEN FORUM**  No matters raised |  |
| **21.3**  **2.3.1**  **2.3.1.1** | **Minutes of Previous Meetings and Matters arising**  The January Minutes were approved and signed by AP as a true and correct record and unanimously approved by all Councillors.  Matters arising**:**  Timewells Drainage: SW Water have responded to say that their senior technician reviewed the CCTV survey which was undertaken and identified that the sewers are serviceable and do not require any remedial work at this current time. In addition, SWW has recently resolved an issue at the local Waste Water Treatment Works which could have contributed towards the sewer main holding water.  Councillors were not altogether satisfied with this response but agreed that nothing further can be done unless there is another incident with sewage mixing with the water. SWW had emphasised that these incidents must be reported to SWW as soon as possible on the emergency contact number 0344 346 2020. | **ALL** |
| **2.4**  **2.4.1**  **2.4.2**  **2.4.3** | **Environment**  Canal Report: The Chairman will be attending the Grand Western Canal Joint Advisory Committee (GWCJAC) on 3rd March. The validity of the draft Management Plan will be discussed at this meeting.  Public Rights of Way:  GO had a meeting with the landlord of Footpath 20 and most of the proposed changes have been agreed. GO will arrange for this work to commence, subject to the conditions in the field.  Emergency Plan: Councillors agreed that a formal plan as laid out in a template from Devon Communities Together (DCT) was not required but it would be helpful to have a list of useful telephone numbers and a list of those residents who are willing to assist in an emergency or provide equipment etc. This will be discussed further at the Annual Parish Meeting when residents will be encouraged to attend and voice their opinions. Clerk to advertise in the Parish News and on the website/Notice boards. | **GO**  **LF** |
| **2.5**  **2.5.1**  **2.5.2**  **2.5.3**  **2.5.4**  **2.5.5** | **Highways**  Work carried out: A few potholes have been filled in throughout the parish.  Repairs to be reported:  The potholes at Kennels bridge, just before Knowle Farm on the Sampford Peverell road are very large and it has become difficult for vehicles to negotiate safely. Clerk to report.  Councillors have reported further potholes along Black Lane, by Tracebridge and Wardmoor.  Snow Warden Insurance. Wardens have been asked to provide copies of their insurance.  Update from the Highways Officer: The results from the survey taken by DCC of all the drains in the village will take months, but the main goal is to get the Twitchen area sorted first. The suggestion by HRPC to have a grate across the front of the drain at Whitebrook was not appropriate as it can cause more issues than it solves. However, it would be possible for the landowners to put catchment grills along the stream.  Road closure: Fore street will be closed from 27th -31st Jul for essential work. | **LF** |
| **2.6**  **2.6.1**  **2.6.2** | **Planning**  The following new application was discussed;  **20/00287/CAT** Notification of intention to remove 1 Poplar tree within the Conservation area at Steps Cottage, Pound Hill. *Councillors had no objections to this application.*  **MDDC Decisions**:  19/01995/FULL Erection of holiday let following demolition of outbuilding at Ford Farm -*granted full planning permission with conditions*  20/00023/CAT Notification of intention to fell 1 Amber tree, 1 Conifer tree and 2 Spruce trees and reduce the crown of 1 Silver birch tree by 1-2m within the Conservation Area at The Cider House – *No Objections*  There will be a planning meeting on Thursday 12th March to discuss the application regarding the Reserved Matters for the two dwellings east of 49 Twitchen. |  |
| **2.7**  **2.7.1**  **2.7.2**  **2.7.3**  **2.7.4** | **Play Area**  The Play Area Committee met on Tuesday 18th February to discuss the quotes received from the various firms.  As the PC are currently unable to proceed with renovating the play area it was agreed that in the summer an event “Picnic in the Park” should be organised by the PC to explain to the residents what the PC is hoping to achieve and to have the plans on display. NO kindly agreed to organise the event.  106 Monies: The goalposts will be renovated and the PC are awaiting a quote. New nets will also be purchased.  The Clerk has received the Annual Inspection Report from MDDC and is discussing the comments raised about the gates with Mike Watts (MDDC). | **NO** |
| **2.8**  **2.8.1**  **2.8.2**  **2.8.2.1**  **2.8.2.2**  **2.8.2.3**  **2.8.3**  **2.8.4**  **2.8.5**  **2.8.6** | **Clerk/Finance**  Income received:  Public Rights of Way - £200  Lightsource SPV £5596.55  The following expenditure was approved:   |  |  |  |  | | --- | --- | --- | --- | | **Amount £** | **DD/BACS/SO** | **Payable to** | **Comments** | | 50.00 | BACS | DCT | Annual membership | | 54.00 | BACS | Vision ICT | Accessibility Statement written & added to the website | | 15.00 | BACS | E Searle | Laptop repairs |   It was proposed by NO and seconded by RS that £6000 from the Solar Fund be transferred across to the Play Area Reserve Fund. This was unanimously approved by all Councillors. Clerk to action.  Membership of Devon Communities – Councillors agreed that it would be in the interests of the Parish to become members of the Devon Communities Together (DCT) and approved the membership fee of £50.  Clerk informed the Councillors that the Accessibility Statement was now on the website and the website complies with all the new regulations.  Village Website: Richard Hussey no longer lives in the village and will no longer be running the village website. It was therefore decided not to renew the hosting and if there is someone willing to run a village website in the future funding could be made available. | **LF**  **LF**  **LF** |
| **2.9**  **2.9.1**  **2.9.2** | **Correspondence**  All correspondence had been circulated to the Councillors.  The [Local Government Boundary Commission for England](http://www.lgbce.org.uk/) has opened a public consultation on its draft recommendations for new electoral arrangements for Mid Devon District Council. RR explained the thinking behind the suggested changes to Canonsleigh Ward.  National village Hall survey was forwarded to the Village Hall Committee. |  |
| **2.10** | **Matters brought forward for information or future agenda**  VE Day Celebrations. Members of the Community are looking at doing something to celebrate VE Day and funding will be requested at the March meeting.  Councillor Radford reminded everyone that there is still funding available in the Locality Budget. |  |
|  | There being no further business the meeting closed at 8.30pm. The next Council Meeting will be on Thursday 26th March 2020 at 7.30pm. | **ALL** |

Adam Pilgrim

Chairman

Holcombe Rogus Parish Council