

HOLCOMBE ROGUS PARISH COUNCIL
Minutes of
Annual Meeting
Held in the King George V Memorial Hall on 22nd May 2025

- 5.1** The meeting was opened and apologies accepted before the election of the Chairman and Vice – Chair.

5.2 **Present**

Councillors: Nikki Orchard, Sally Barker, Frances Freeman, James Anderson, Gill Westcott.

Parish Clerk-Jackie Lyons

Apologies

Cllr Adam Pilgrim

5.3 **Declaration of Interests**

Cllr Sally Barker-expenses claim.

5.4 **Election of Officers**

ALL

Chair – Cllr Adam Pilgrim, unanimously approved by all Councillors.

Vice Chair – Cllr Nikki Orchard

Gordon Czapiewski – Elected in as a new Councillor, Cllr Jane Lock nominated Gordon Czapiewski and it was seconded by Vice Chair Nikki Orchard. This was approved by Full Council.

Election of Appointments and Committees

The Following appointments and Committees were unanimously approved by all Councillors:

Planning Committee incl Chair of Planning	All councillors
Environment	Cllr Frances Freeman
Canal Representative	Cllr Adam Pilgrim
Public Rights of Way	Cllr Frances Freeman
Highways Representative	Cllr Rupert Snook
Quarry Liaison Representative	Cllr Rupert Snook
Snow/Flood Warden	Cllr James Anderson
Ayshford Trust Representative	Cllr Sally Barker
Media	Cllr Sally Barker

5.5 **Minutes of Previous Meeting and matters arising**

Signing minutes of April's meeting.

5.6 **Environment**

FF

5.6.1 PROW – Nothing to report

AP

- 5.6.2** Grand Western Canal – Nothing to report
- 5.7** **Highways** **RS**
- 5.7.1** To report on work carried out by Highways Department.
M5 Junction 26 and the A38 Chelston Link Road near Welington will be closed for 14 weeks, from June 15th to late September for a major refurbishment project.
- 5.7.2** To receive reports of repairs that are needed
- 5.7.3** **Notification of Road Closure – Work Ref: LM601KR11572547 on Road past Waterslade, Holcombe Rogus**
- South West Water has applied for a road closure to complete utility works near Waterslade Cottage. These works, subject to approval from Devon Highways, will take place between 28/07/2025 and 30/07/2025.
- 5.8** **The Mary Fewings Playpark**
- 5.8.1** April inspection – broken leg on round picnic table – Tim McCabe has inspected the table and it has now been repaired. **JL**
Cllr Sally Barker noted that the gate to the playpark was not closing properly. Cllr James Anderson has agreed to see if he can repair it.
- 5.9** **Planning** **JL**
Applications to be discussed.
Nothing to report
- 5.9.1** MDDC Decision:
Nothing to report
- 5.10** **Finance** **JL**
- 5.10.1** Income received:
April Interest £26.68
- 5.10.2** Expenditure to be approved:
- 5.10.2.1** Community First Insurance – £617.55
- 5.10.2.2** Vision ICT – Data Backup - £144
- 5.10.2.3** Jackie Lyons – 2 x Ink cartridges - £59.31
- 5.10.2.4** Jackie Lyons – 4 x ring binders - £11.00
- 5.10.2.5** MDDC – Litter bin emptying - £156
- 5.10.2.6** Sally Barker – Expenses for VE Day Celebrations - £165.41
- 5.10.2.7** Hire of the Village Hall for VE Day Celebrations – £117
- 5.10.3** Expenditure paid out of Committee
None to report
- 5.10.4** Signing of monthly bank reconciliation. These were checked and signed by the Vice Chair .
- 5.10.5** Approval of April's Summary of Accounts. These were checked and signed by the Vice Chair .

- 5.11 Matters brought forward for information or future agenda** **ALL**
- Councillor Vacancies – We currently have one vacancy.
- Jackie Lyons – Training on Vision ICT
- Grant awarded to All Saints Church to purchase a portaloo. It was felt that with the school children and other visitors attending the church that the present facility was not up to health & safety standards. Cost of portaloo circa £6k.
- Village Hall Trustees asked if the Parish Council would contribute towards Acoustic Clouds in the village hall to reduce noise sound. The cost of this is approximately £6k. The Parish Council agreed that money would be better spent on improvements needed within the village hall ie; toilets, painting etc. It has been requested that the Village Hall Trustees sends a list of improvements that need doing and put them in order of priority.
- Future Meeting**
- Next meeting will be on Thursday **26th June** at 7pm in the King George V Memorial Hall. **ALL**

Jackie Lyons
Parish Clerk
Holcombe Rogus Parish Council