

**HOLCOMBE ROGUS PARISH COUNCIL**  
**Minutes of the February Meeting**  
**Held in the King George V Memorial Hall on Thursday 27<sup>th</sup> February 2025**  
**At 7.00pm**  
**APPROVED**

- 2.1**      **Present:**  
 Councillors: Adam Pilgrim (Chairman), Nikki Orchard, Frances Freeman, James Anderson, Jane Lock, Gill Westcott and Sally Barker.  
 Gordon Czapiewski (P3 Co-ordinator)  
 Jackie Lyons Parish Clerk/RFO  
**ACTION TO BE TAKEN**
- Apologies:**  
 Rupert Snook
- 2.2**      **Declaration of Interests:** No interests declared
- 2.3**      **Minutes of Previous Meetings and Matters arising**
- The January Minutes were approved and signed by the Chairman as a true and correct record and unanimously approved by all Councillors. **AP**
- Emergency Plan** – It was agreed that an exploratory meeting will take place at the Prince of Wales, Holcombe Rogus on Thursday April 24<sup>th</sup> 2025 at 8.00pm. This meeting is a public meeting and everyone is welcome. This will take place after we have held our Annual Parish meeting which will be held at the King George V Memorial Hall which commences at **6.45pm**. **GC/NO**
- Community Transport** – The contact details for Caring Friends are published in Holcombe Rogus Parish news every month. Caring friends are there for you should you need to attend any medical appointments whether it be to the hospital or to your doctors. They have volunteer drivers who are all DBS checked. The cost of your journey will be 50p per mile. If you require this service please call 07305 049541. **GC**
- 2.4**      **Environment**
- 2.4.1**      **PROW:**  
 Cllr Frances Freeman & Gordon Czapiewski are working on completing the Public Right of Way Survey Form. All forms needed to be completed and submitted by 28<sup>th</sup> March 25. Cllr Frances Freeman has now completed and submitted all the necessary documents. **FF/GC**
1. Expenditure Form  
 2. P3 Bid Form  
 3. Parish Finance Form **JL**
- 2.4.2**      **Canal Report**
- The Moorings has been removed from the list of DCC Disposals. The Canal Rangers can continue to use the offices. **AP**
- 2.4.3**      “The Grand Western Canal Joint Advisory Committee (GWCJAC) has noted Application 24/01847/MFUL calling for the removal of all restrictions on the Anaerobic Digester’s activities at Red Linhay, Halberton beside the canal at Crownhill. Our Chairman has asked for GWCJAC members to suggest ways of Objecting to this but hasn’t received any replies.”
- 2.5**      **Highways**

2.5.1	To report on work carried out by Highways Dept – A raised drain on Wiseburrow Road has been reported twice.	RS
2.5.2	Letter to be raised to Cllr Ray Radford reference the two cars which were written off on Wiseburrow Road due to the state the road.	
2.5.3	41mm pothole reported outside Webber's Primary School. <i>This has now been repaired.</i>	
2.5.4	Potholes on Westleigh Road to be reported.	
2.5.5	Gordon Czapiewski had cleared the gullies again at Black lane and 4 hours later they were blocked again, and has requested that these get investigated.	
2.5.6	Cllr Adam Pilgrim contacting MDDC reference the abandoned caravan on Wiseburrow. – <i>Caravan has now been removed.</i>	
2.6	<b><u>Planning</u></b>	
2.6.1	<u>Applications to be discussed:</u> <b>25/00095/HOUSE</b> Erection of detached garage/workshop – <i>No objections were raised however it was agreed the garage/workshop should be sympathetic to the current surroundings.</i>	AP
2.6.2	A planning meeting has been arranged at the King George V Memorial Hall on Thursday 13 <sup>th</sup> March 2025 at 7.00pm to discuss the following applications.	
2.6.3	<b>25/00056/FULL</b> Erection of 1 self-build dwelling and associated works. <i>An extension to this application has been requested until the 21<sup>st</sup> March.</i>	
2.6.4	<b>25/00278/CAT</b> To fell 1 cherry tree 1 fig tree to ground level and fell 1 silver birch to ground level within a conservation area.	
2.6.1.2	<b><u>MDDC Decisions:</u></b>	
2.6.1.3	No Applications to list.	
2.7	<b><u>The Mary Fewings Playpark</u></b>	
2.7.1	Lloyd Adams will start work on trimming the trees back within the next 2 weeks. A charge of £650 + Vat = £780.00 was agreed.	JL
2.7.2	February checks were all ok. A mention of the mole hills was raised again, showing concern that they could damage the rubber matting, although on inspection the matting is all ok.	
2.8	<b><u>Clerk/Finance</u></b>	JL
2.8.1	The following income had been received: January Interest £24.12 Bank Compensation for poor service £100 Lightsource SPV annual income £7,579.52	
2.8.2.1	<b><u>Expenditure to be approved</u></b>	
2.8.2.2	Holcombe Rogus Village Hall - £350 – <i>It was agreed that this was increased from £170 pa to £350pa</i> Leslie Findlay expenses - £145.56	JL
2.8.3		
2.8.3.1	<b><u>Expenditure paid out of Committee:</u></b>	
2.8.3.2	Clerk Expenses - £100	
2.8.3.3	Clerk Wages - £1989	
2.8.3.4	Clerk Broadband - £100 Clerk expense for PC Malwarebytes - £29.99	

**2.8.4      Signing of monthly bank reconciliation**

**2.8.5**      The Chairman signed the monthly bank reconciliation/accounts for January.

**2.9            Matters brought forward for information or future agenda**

**ALL**

**2.9.1**      VE Day 80th Anniversary, 8th May

It was agreed that the PC would support proposed celebrations of VE Day, which are not yet formulated. Possible events include a tea party on 8th May; being a Thursday, this should be able to include the school and other children from the village. We would also hope to stage a "street party" in the village hall car park at the weekend (10th/11th May). Now decided to hold a party on Monday 5<sup>th</sup> May. Initial costs would include bunting for the entire village; VE day mugs; purchase of the official lamps ("Light of Peace"), for lighting in the churchyard at 9.30 pm. It was thought that we should have a lamp for each person from the village who lost his life in WW2. [Post meeting note: The war memorial in the churchyard lists 6 names from WW1, none from WW2; the memorial in the church lists two names from WW2, and there is one Commonwealth War Commission gravestone in the churchyard. More research needed to confirm these numbers.] Church bells will be ringing throughout the country at 6.30 pm - the PCC has been asked to look into the possibility of this. The Parish Council agreed that at least £500 would be available for the occasion.

**2.9.2**      Devon Association of Local Council's request for Parish Council to produce a statement giving the Council's aspirations for our community. (Ref. The local government re-organisation.) – *Sally is going to reply on the PC's behalf.*

**SB**

**2.9.3**      All Saint's Church Parking Policy (Proposed by the PCC) – *It was discussed that when there are wedding's, funerals etc held at the Church parking becomes a problem. If family & friends could organise for parking attendants on the day to ensure that the villages are not blocked in and their parking spaces are not taken. The use of parking cones was raised. : The PCC has produced a parking policy to cover events at the Church to alleviate traffic problems in the village. The PC was broadly in agreement with these suggestions.*

**SB**

**2.9.4**

**ALL**

Audit-Update on Policies – *Agreed to update all.*

**Future Meeting**

The next meeting will be on Thursday 27<sup>th</sup> March at 7.00pm.

**Adam Pilgrim**

Chairman

Holcombe Rogus Parish Council