**HOLCOMBE ROGUS PARISH COUNCIL**

**Minutes of the April Meeting**

**Held in the King George V Memorial Hall on Thursday 27h April 2023**

**Following the Annual Parish Meeting**

**DRAFT**

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| **4.1** | **Present**:  Councillors: Adam Pilgrim (Chairman), Nikki Orchard, John Butler, Rupert Snook  Jane Lock and Sally Barker  District Councillor Jo Norton  Leslie Findlay Parish Clerk/RFO  Mrs Frances Freeman (to be elected from 9th May & P3 Co-ordinator)  Mr G Czapiewski (P3 Co-ordinator) | **ACTION**  **TO BE TAKEN** |
| **4.2** | **Apologies**:  County Councillor Ray Radford |  |
| **4.3** | **Declaration of Interests:** None declared |  |
|  | **OPEN FORUM**  No matters raised. |  |
| **4.4**  **4.4.1**  **4.4.1.1**  **4.4.1.2** | **Minutes of Previous Meetings and Matters arising**  The March Minutes were approved and signed by the Chairman as a true and correct record and unanimously approved by all Councillors.  Matters arising**:**  The broken streetlight (No 23) has been reported on the DCC website.  Solar Fund – DCC are producing a quote to replace both the signs and posts in the centre of the village and at Durleymoor Cross. |  |
| **4.5**  **4.6**  **4.6.1**  **4.6.2**  **4.6.3**  **4.6.4** | **Chairman’s Report**  All reports had been given at the Annual Parish Meeting  **Environment**  PROW - Mr Czapiewski reported to the Councillors that the broken step on the stile along footpath 15 has now been repaired. However, agreement has been reached with the landowner to put in a 12ft gate with a pedestrian gate just along from this stile which will give much easier access. The gate should be delivered shortly to Ridgeway Farm and Stephen Hasell has kindly agreed to install it. The official re-routing of this footpath to avoid going through Whipcott Farm is noted but will take time to achieve. In the meantime, the suggested new routing is being used!  The way marker on Footpath 15 near Pear Close has fallen into the hedge and will be replaced shortly.  There will be a meeting with the two P3 Co-ordinators and the DCC representative Ros Davies in May.  It was suggested that the Parish Council should have a ready stock of signs to place along a footpath in the case of needing to warn the public of a disruption. Mr Czapiewski will speak to Ros Davies about the wording required. Councillors agreed that it was important to inform the public as soon as possible about any danger as the Council could be liable for any accidents that might occur. | **FF GC**  **GC** |
| **4.6**  **4.6.1**  **4.6.2**  **4.6.3**  **4.6.4** | **Highways**  Work carried out: Nothing to report. Councillors are angry and frustrated that the state of the roads around Holcombe Rogus are in such bad repair. Potholes are reported but due to lack of funding are repaired in such a way that they soon re-appear. Clerk to inform Ray Radford of the feeling in the Parish.  Repairs to be reported: Nothing to report.  Mr Cooling is hoping to get the sweeper on Saturday 29th April to clear the village drains and assist with the verge ploughing in Black Lane.  Road Closure: 15th to 17th May the road by Pondground Cottage will be closed to cut down dangerous trees. | **LF** |
| **4.7**  **4.7.1**  **4.7.2** | **Planning**  **Applications discussed:**  **23/00603/LBC** Listed building Consent to repair and replace sections of stone within south east facing windows at Holcombe Court – *no comments*  **23/00567/FULL** erection of agricultural workers dwelling following removal of derelict caravan at Plot A Greenham Reach – *Cllr Butler was still awaiting communication from the Ecological Land Co-op and will draft a response for Councillors to approve.*  **Applications discussed out of Committee:**  **22/00907/FULL** Retention of disused quarry for use as two firing ranges Devon & Cornwall Constabulary Pondground Quarry – additional information (Preliminary Ecological Assessment). *Response sent to MDDC ON 6th April 23* | **JHB** |
| **4.8**  **4.8.1**  **4.8.2** | **Mary Fewings Playpark**  The independent inspector has confirmed that he will be visiting the site sometime during week commencing 8th May and will report back afterwards to Sutcliffe Play regarding the comments made by the Annual ROSPA Inspector about the safety of the Whirlybob Rotator.  There is still £231 left in the playarea fund which can be used to purchase any capital items for the playpark. It was suggested a new bench could be purchased. To be discussed further. | **ALL** |
| **4.9**  **4.9.1**  **4.9.2**  **4.9.2.1**  **4.9.2.2**  **4.9.2.3**  **4.9.3**  **4.9.3.1**  **4.9.3.2**  **4.9.3.3**  **4.9.3.4**  **4.9.5**  **4.9.6**  **4.9.7**  **4.9.8**  **4.9.9**  **4.9.10** | **Clerk/Finance**  The following income had been received:  Precept - £ 5807.50 (first instalment)  March interest -£29.17  VAT reclaimed £544.42  Expenditure agreed outside of Committee:  DALC Membership £142.26 (taken out of Precept and agreed by Council when precept budget was set)  Microshade VSM – Internal audit invoice £90  Transfer to GA4 from Google Analytics for the website £40 plus vat     |  |  |  |  | | --- | --- | --- | --- | | It was resolved that the following expenditure was approved for payment by the RFO: | | | | | **Amount £** | **BACS/cheque** | **Payable to** | **Comments** | | 315.00 | BACS | Stuart Britton | From P3 reserves for mending of footpath 15 | | 72.00 | BACS | DALC | Cllr Freeman training courses | | tbc | BACS | Vision ICT | New email address for Cllr Freeman | | 120.00 | BACS | Vision ICT | For website MOT |     Councillors approved and signed the end of year Summary of Accounts including the Solar Fund and P3 Accounts. All summaries are available to view on the PC website.  The Internal Auditor had completed his end of year report and signed the Annual Governance and Accounting Statement. The one comment to amend the corrected figures on the previous years statement has been actioned.  The Annual Governance Statement was discussed by the Councillors and unanimously approved and signed.  Section 2 of the Annual Statement was inspected by the Councillors and approved for signature.  The Asset Register was reviewed and signed by the Chairman.  All documents are available to view on the website.  Solar Fund: Councillors discussed an application from the Village Hall Trust for £6495 to replace the chairs in the Hall. This application was not supported as there are currently two projects in place for the Solar Fund (street lights and signposts). Clerk to inform Trust. | **LF** |
| **4.10** | **Training**  Cllr Freeman is booked into the four DALC new Councillor courses. |  |
| **4.11**  **4.11.1**  **4.11.2**  **4.11.3** | **Matters brought forward for information or future agenda**.  In May there will be 6 Councillors with three vacancies.  Councillors discussed the administration of the defibrillator which is located on the side of the Village Hall and felt it was appropriate that now they have a Trust Committee in place the administration should be handed over to them. It was agreed that the Parish Council would continue to pay the annual maintenance costs. Clerk to action.  First Aid Courses – it was agreed that this item would be discussed later. |  |
|  | Before closing the meeting, the Chairman thanked District Councillor Jo Norton for all her assistance that she has given the Council, she has worked hard for the Parish and will be missed.  The Chairman also thanked Cllr Butler for all his hard work as the Chair of Planning, he has been an excellent Councillor and has guided the Council through several tricky planning applications.  There being no further business the meeting closed at 8pm. The next Council Meeting will be the Annual Parish Council Meeting on Thursday 25th May at 7pm. | **ALL** |

Adam Pilgrim

Chairman

Holcombe Rogus Parish Council