**HOLCOMBE ROGUS PARISH COUNCIL 04/20**

**AGENDA FOR**

**APRIL MEETING**

To Members of Holcombe Rogus Parish Council

You are hereby summoned to attend the scheduled Zoom Meeting

of the April Meeting of the Parish Council

on **Thursday 23rd April 2020 at 7pm**

Members of the Public are most welcome to attend via the video link to raise any issues or to listen into the meeting. There is always an open forum for any questions or concerns at the beginning of the Meeting. However, under these circumstances it would be preferable if any concerns are addressed to the Clerk or the Chair beforehand as there is a limited time available in the meeting and any questions will be limited to 2mins per resident.

Topic: Holcombe Rogus Parish Council Meeting

Time: Apr 23, 2020 07:00 PM London

Join Zoom Meeting

<https://zoom.us/j/8263463117?pwd=V1Q4OEwraGVSeTc5byttMUh1SVhodz09>

Meeting ID: 826 346 3117

Password: 4ueqnk

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| **4.1** | **Present and Apologies**  **OPEN FORUM** | **All** |
| **4.2** | **Declaration of Interests** | **All** |
| **4.3** | **Approval of previous Minutes** |  |
| **4.4** | **Planning**  Approval of Planning Committee Minutes dated 12th March | **JHB** |
| **4.5**  **4.5.1**  **4.5.1.1**  **4.5.1.2**  **4.5.2**  **4.5.2.1**  **4.5.2.2**  **4.5.2.3**  **4.5.3**  **4.5.3.1**  **4.6**  **4.7**  **4.8**  **4.9** | **Clerk/Finance**  **Income**  Precept £ 5555  Approval to transfer the VAT income of £2400 to the Play Area Reserve Fund  **Expenditure taken out of Committee for approval**:  SLCC Membership £78.00  DALC Membership £117.77  Grand Western Canal Trust Membership £25.00  **Expenditure for approval:**  Internal Auditor fee £120.00    Internal Audit Report  Approval of the Annual Governance Statement  Approval of Section 2 of the Accounts for Audit  Resolution for amendment to Standing Orders  In times that the Parish Council is unable to meet due to circumstances beyond their control the Parish Clerk is given delegated authority to make payments/transfer funding between accounts on the authority of two Councillors. This should if possible be the Chairman and one other Councillor.  The authority must be sent by email and kept as a record with the invoice.  In addition, the Clerk must keep a record of decisions made and publish them monthly on the website.  Under these circumstances the Chair in consultation with the Clerk will decide when it is appropriate to hold the Full Council meetings.  They will not automatically take place each month, in addition the Planning meetings will only be held when a planning application requires action.  This delegated authority will only be started after it has been approved at a Full Council Meeting and will be withdrawn once the Parish Council are able to meet again once the situation has been resolved. | **LF** |
| **4.10** | **Future Meeting**  The Annual Parish meeting and the Annual General Meeting have been cancelled and the next Full Council Meeting will be arranged when required. All details will be on the website. | **ALL** |

**Leslie Findlay**

LJ Findlay

Parish Clerk