

HOLCOMBE ROGUS PARISH COUNCIL 05-25
THE ANNUAL MEETING
AGENDA

To Members of Holcombe Rogus Parish Council

You are hereby summoned to attend the Annual Meeting of the Parish Council on
Thursday 22nd May at the King George V Memorial Hall, Holcombe Rogus at 7pm

Members of the public are most welcome to attend to raise any issues or to sit in the meeting. There is always an open forum for any questions or concerns from 7.05 - 7.15pm.

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| 5.1 | Election of Officers <ul style="list-style-type: none">a. Chairmanb. Chairman to sign a Declaration of Acceptance of Office formc. Vice-Chair | |
| 5.2 | Present and Apologies | ALL |
| 5.3 | Declaration of Interests | |
| 5.4 | Election of Appointments and Committees:
Planning Committee including Chair of Planning
Environment
Canal Representative
Public Rights of Way Representatives
Highways Representative
Quarry Liaison Representative
Snow Warden
Flood Warden
Ayshford Trust Representative | ALL |
| OPEN FORUM | | |
| 5.5 | Minutes of Previous Meeting and matters arising
Signing minutes of April's meeting. | |
| 5.6 | Environment | FF |
| 5.6.1 | PROW | AP |
| 5.6.2 | Grand Western Canal | |
| 5.7 | Highways | RS |
| 5.7.1 | To report on work carried out by Highways Department | |
| 5.7.2 | To receive reports of repairs that are needed | |
| 5.7.3 | <u>Notification of Road Closure – Work Ref: LM601KR11572547 on Road past Waterslade, Holcombe Rogus</u> | |

South West Water has applied for a road closure to complete utility works near Waterslade Cottage. These works, subject to approval from Devon Highways, will take place between 28/07/2025 and 30/07/2025.

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| 5.8 | The Mary Fewings Playpark | JL |
| 5.8.1 | April inspection – broken leg on round picnic table | |
| 5.9 | Planning | JL |
| | <u>Applications to be discussed.</u> | |
| | Nothing to report | |
| 5.9.1 | <u>MDDC Decision:</u> | |
| | Nothing to report | |
| 5.10 | Finance | JL |
| 5.10.1 | <u>Income received:</u> | |
| | April Interest £26.68 | |
| 5.10.2 | <u>Expenditure to be approved:</u> | |
| 5.10.2.1 | Community First Insurance – £617.55 | |
| 5.10.2.2 | Vision ICT – Data Backup - £144 | |
| 5.10.2.3 | Jackie Lyons – 2 x Ink cartridges - £59.31 | |
| 5.10.2.4 | Jackie Lyons – 4 x ring binders - £11.00 | |
| 5.10.2.5 | MDDC – Litter bin emptying - £156 | |
| 5.10.2.6 | Sally Barker – Expenses for VE Day Celebrations - £165.41 | |
| 5.10.2.7 | Hire of the Village Hall for VE Day Celebrations – £117 | |
| 5.10.3 | <u>Expenditure paid out of Committee</u> | |
| | None to report | |
| 5.10.4 | Signing of monthly bank reconciliation | |
| 5.10.5 | Approval of April's Summary of Accounts. | |
| 5.11 | Matters brought forward for information or future agenda | ALL |
| | Councillor Vacancies | |
| | Jackie Lyons – Training on Vision ICT | |
| | Future Meeting | |
| | Next meeting will be on Thursday 26th June at 7pm in the King George V Memorial Hall. | ALL |

Jackie Lyons
Parish Clerk
Holcombe Rogus Parish Council