

HOLCOMBE ROGUS PARISH COUNCIL 03/24

AGENDA FOR
MARCH MEETING

To Members of Holcombe Rogus Parish Council

You are hereby summoned to attend the March Meeting of the Parish Council on
Thursday 28th March 2024 at the King George V Memorial Hall, Holcombe Rogus at **7pm**
Members of the public are most welcome to attend to raise any issues or to sit in the meeting.

There is always an Open Forum at the beginning of the meeting.

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|----------------|--|--------------|
| 3.1 | Present and Apologies | |
| | OPEN FORUM | |
| 3.2 | Declaration of Interests | |
| 3.3 | Minutes of Previous Meetings and Matters arising | AP/LF |
| 3.4 | Chairmans Report (available to view on website) | |
| 3.5 | Environment | |
| 3.5.1 | <u>PROW</u> | FF |
| 3.5.2 | Damage to the hedges and verges | |
| 3.5.3 | <u>Canal Report</u> (available to view on website) | AP |
| 3.6 | Highways | RS |
| 3.6.1 | To report on work carried out by Highways Dept | |
| 3.6.2 | Wiseburrow drain cleared | |
| 3.6.3 | To receive reports of repairs or closures:
Road closure from 6 – 10 th April from Minnows | |
| 3.7 | Planning | AP |
| 3.7.1 | <u>Applications to be discussed:</u> | |
| 3.7.1.1 | 24/00417/LBC Listed Building Consent for the replacement of 2 velux windows on rear roof at 7 South Street. | |
| 37.1.2 | Greenway Landfill application (in Uplowman parish) | SB |
| 3.7.2 | <u>To inform Council of decisions made by MDDC:</u>
24/00224/PNAG Prior notification for the erection of an agricultural building at Fenton Farm – <i>No objection prior approval not required</i> | |
| 3.7.3 | Approval of planning minutes dated 14 th March 2024 | |
| 3.8 | The Mary Fewings Playpark | AP/LF |
| 3.8.1 | New bench arrived and in situ | |
| 3.8.2 | Mid Devon Public Spaces Protection (Dog Control) – no dog rule to continue | |
| 3.8.3 | February monthly inspection – no comments | |
| 3.9 | Clerk/Finance | LF |

- 3.9.1** Income
Feb interest £19.86
- 3.9.2** Expenditure paid out of Council:
- 3.9.2.1** Parish News for Clerk £8
- 3.9.2.2** Malware subscription (paid by credit card) £29
- 3.9.2.3** Internal Audit - £248 (approved Feb 24)
- 3.9.3** Expenditure to be approved:
- 3.9.3.1** Canal Trust membership £25
- 3.9.3.2** SLCC Membership £112 (for next financial year)
- 3.9.3.3** Clerk salary £ 1945.50
- 3.9.3.4** Clerk expenses £75.77
- 3.9.3.5** Clerk broadband £150.00
- 3.9.3.6** Cllr Pilgrim travel expenses £20.70
- 3.9.4** Cllr Anderson and Cllr Freeman to be added as signatories and Mr JH Butler removed
- 3.9.5** Summary of Accounts and reconciliation of bank statements
- 3.9.61** Action to be taken following the Internal Audit:
- 3.9.6.2** 1. Adopt the amended Risk Management Policy
- 3.9.6.3** 2. Adopt the amended Health and Safety Policy
- 3.9.6.6** 3. Adopt the Business Continuity Plan
4. Amend Financial Regulations at Para Contracts 11b delete “£25,000 or more” and insert “£30,000 (to include vat) or more.” *As required by the Public Contracts (amendment Regulations 2022) came into force on 21 Dec 2022. This makes two changes to the Below Threshold Regime:*
1. *The contract value limits have been amended:*
1. *from £10,000 to £12,000 for central government authorities;*
and
2. *from £25,000 to £30,000 for sub-central authorities.*
- 3.9.6.7** 3. Adopt the updated Financial Reserves Policy
- 3.9.6.8** Playarea Reserve Fund has been closed
- 3.10** **Correspondence** **ALL**
- 3.10.1** PCC - Notice of Election
- 3.10.2** 7 concerned citizens’ email
- 3.10.3** Frog Lane – street lighting
- 3.11** **Matters brought forward for information or future agenda** **ALL**
- 3.11.1** Councillor vacancies
- 3.11.2** Annual Parish Meeting – all annual reports to be with the Clerk by 19th April
- 3.11.3** State of the District Debate (report available to view on website) **RS**
- Future Meeting**
- The next Meeting will be on Thursday 25th April 2024 following the Annual Parish Meeting which starts at 7pm **ALL**

