

HOLCOMBE ROGUS PARISH COUNCIL 05-23
THE ANNUAL MEETING
AGENDA

To Members of Holcombe Rogus Parish Council

You are hereby summoned to attend the Annual Meeting of the Parish Council on
Thursday 25th May at the King George V Memorial Hall, Holcombe Rogus at 7pm

Members of the public are most welcome to attend to raise any issues or to sit in the meeting. There is always an open forum for any questions or concerns from 7.05 - 7.15pm.

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| 5.1 | Declaration of Acceptance of Office forms to be signed by all Councillors | LF |
| 5.2 | Councillors to consent to receive the agenda by email | |
| 5.3 | Election of Officers
a. Chairman
b. Chairman to sign a Declaration of Acceptance of Office form
c. Vice-Chair
Check all Register of Interests Forms sent to MDDC | |
| 5.4 | Present and Apologies | ALL |
| 5.5 | Declaration of Interests | |
| 5.6 | Election of Appointments and Committees:
Planning Committee including Chair of Planning
Media Representative
Environment
Canal Representative
Public Rights of Way Representatives
Highways Representative
Quarry Liaison Representative
Snow Warden
Flood Warden
Ayshford Trust Representative | ALL |
| OPEN FORUM | | |
| 5.7 | Minutes of Previous Meeting and matters arising | AP/LF |
| 5.7.1 | Update on village signposts | |
| 5.7.2 | Transfer of defibrillator | |
| 5.7.3 | First Aid training | |
| 5.8 | Environment | AP |
| 5.8.1 | Grand Western Canal | |
| 5.8.2 | PROW | FF/GC |
| 5.9 | Highways | RS |
| 5.9.1 | To report on work carried out by Highways Department | |
| 5.9.2 | To receive reports of repairs that are needed | |

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| 5.10 | The Mary Fewings Playpark | LF |
| 5.10.1 | Whirlybob Rotator | |
| 5.10.2 | Expenditure of Playarea reserve fund | |
| 5.11 | Planning | |
| 5.12 | Finance | LF |
| 5.12.1 | <u>Income received:</u>
April Interest £28.50 | |
| 5.12.2 | <u>Expenditure to be approved:</u> | |
| 5.12.2.1 | Community First Insurance – £549.98 | |
| 5.12.2.2 | Clerk expenses £40 – ink cartridges | |
| 5.12.2.3 | Planning course for Cllrs Pilgrim, Snook and Freeman £36 per person | |
| 5.12.2.4 | Data backup with Vision ICT £120 per annum plus £50 set up fee. | |
| 5.12.2.5 | Defibrillator batteries £78.00 | |
| 5.12.2.6 | Request from the Village Hall Trust for a grant to assist with the purchasing of chairs | |
| 5.12.3 | Signing of bank reconciliation and statements | |
| 5.13 | Matters brought forward for information or future agenda | ALL |
| | Councillor Vacancy | |
| | Telephone Box | |
| | Future Meeting | |
| | Next meeting will be on <u>Friday 22nd June</u> at 7pm in the King George V Memorial Hall. | ALL |

Leslie Findlay
Parish Clerk
Holcombe Rogus Parish Council